

Parma City Council
Regular Council Minutes
July 13, 2015

A Regular City Council Meeting was held on Monday, July 13, 2015 at 7:30pm at Parma City Hall.

PRESENT: Mayor Nathan Leigh, Council Members: Keith Vickers, Oney Eguia, Angie Lee, and Tom Smith

ABSENT: Jim Smith

OTHERS: Jill Holinka, City Attorney; Russell Brooks, City Engineer; Steve Pierson, City Building Inspector; Glenys Rasmussen, Library Director; Ken Steinhaus, Public Works Supervisor; Albert Erickson, Chief of Police; Angie Mejia, City Clerk/Treasurer

VISITORS: Mr. Hudson, Vernena Jorgensen, Mr. & Mrs. Downs, Kelli Fairless, Liisa Itkonnen, Tina Fuller

MINUTES: The Minutes of the June 8, 2015 Public Hearing and Regular Council Meeting were read for approval. Keith Vickers moved for approval. Tom Smith seconded the motion, motion carried.

PUBLIC COMMENT: Mayor stated the Downs can address concerns on line item 14a.

VALLEY REGIONAL TRANSIT ANNUAL REPORT – KELLI FAIRLESS: Ms. Fairless presented the VRT annual report to Council. Included were handouts explaining background on what the organization is and how they are funded. They provide regional public transportation and are accountable to local government. See handout for summary of VRT.

Request for Parma: \$812

COMMUNITY IN MOTION 2040 – LIISA ITKONNEN, COMPASS: Ms. Itkonnen would like Council to adopt the Community in Motion 2040 transportation plan. Documents were presented to Council and are also available online. The COMPASS board has adopted and would like the cities that are a part of COMPASS to also adopt this to implement the plan. The Resolution will be emailed to the City Clerk for consideration at a future City Council meeting.

EAGLE SCOUT PROJECT – BLAINE ROHRBACHER: Blaine was not available for the presentation, instead his father Mr. Harold Rohrbacher presented information for metal picnic tables. The cost for 10 tables estimating a total of \$6447.06 including shipping and tax. The City is tax exempt. Some issues are having the tables anchored so they are not stolen. There are several options that are being looked into for security. It may be necessary to purchase a wheelchair accessible table, a bit more costly. They are requesting a decision from Council tonight.

Keith Vickers moved to go forward with the Eagle Scout project. Tom Smith seconded the motion, motion carried.

COUNCIL SEAT RESIGNATION: As of June 17, 2015, Doyle Fisher resigned his Council seat. Three people picked up applications and only one application was turned in. Mr. Fisher's seat is a two-year term that will need to run for election this year.

NOMINATION AND/OR APPOINTMENT OF OPEN COUNCIL SEAT: Vernena Jorgensen was nominated for the open Council seat. Keith Vickers moved to approve Ms. Jorgensen filling the open Council seat. Oney Eguia seconded the motion, motion carried.

LIBRARY REPORT – GLENYS RASMUSSEN: Glenys presented her report to Council. Library has new banner. Patronage has increased about 20%. There are 90 children signed up for the reading program. There are 3 summer activities left for the summer. Additionally, the library will join the Southwest Idaho Library Consortium.

They have a new board member, Mrs. Yarguen. Apollo has been approved for the Library. They have received a Grant from Valley Wide Coop for \$2000. They will be here in 20 days for a televised presentation of a check.

There are some opportunities for Eagle Scout projects. Glenys would like the City Engineer do a walkthrough of the library building to determine needs. The Friends of the Library have been a tremendous support and City staff have been extremely patient.

Keith Vickers moved to approve Debbie Yarguen for the library board seat. Oney Eguia seconded motion, motion carried.

POLICE REPORT – CHIEF ERICKSON: Chief presented Council with his monthly report. OFB was phenomenal. He has had many positive comments and the fireworks were great. Council needs to see 1001 N B Street. It has had community service people working on it and he is now trying to have the large trailer full of debris removed. One vehicle went in for oil change and ended up needing an alignment and two tires replaced. They have had 318 calls for service up from the previous month. See Police report.

Council would like to see the department look to purchase a new vehicle rather than continue repairing old vehicles. Chief pointed out that a drug seizure case may bring a significant amount of funds that could go to that end.

PUBLIC WORKS REPORT – KEN STEINHAUS: Public works supervisor presented his report to Council. After last night's storm, the public works staff has been busy cleaning and working on drains and street repair. They fixed a water leak this morning. They have been working a lot on parks and restrooms. Cubs Park is in desperate need of a restroom. There have been issues with OFB Park vandalism and locks may be necessary for the bathrooms. See Public Works report.

ATTORNEY REPORT – JILL HOLINKA:

- A) Meter/Unit/Sewer Charges – Jill met with Russell Brooks and Steve Pierson about this issue. She presented information on what has historically been done with both water and sewer ordinances. She has recommendations on possible resolutions to address these issues.

Russ gave a general definition of a unit as any structure that is “broken up” and separated. A building is a structure. Units are within a single overall structure. Steve concurred but said that it is at Council’s discretion.

The Downs, who have two separate buildings on a single meter, but have been charged for two units in lieu of installing a second meter, came before Council. One is a residence and the other is leased to a commercial tenant. Both are billed on the single meter but with 2 units. They have asked Council to be charged as a single unit instead. Keith Vickers moved to charge for only 1 “unit” pending further review. Tom Smith seconded motion, motion carried.

- B) Ordinance Updates – Jill attended the municipal attorneys meeting that highlighted changes to Idaho Code that might impact Idaho cities. This prompted her to review City Code to determine if any changes were necessary. Our Curfew Ordinance refers to State Law. There is also an update to the tobacco code that includes e-cigarettes. Additionally, we need to update the sewer ordinance to be in-line with the new water ordinance.

ENGINEER REPORT – RUSSELL BROOKS:

- A) Wastewater Facility Plan Update – Russ presented Council with the facility plan that has been approved by the Idaho Department of Environmental Quality. The City can now put it out for 14-day public comment period with a copy being available for review followed by a public hearing featuring the public input. The City then uses these comments to make upgrades if necessary. Then we move into the EID phase, another document that describes how the project will impact the environment. There is a checklist with the approved plan to refer to. Notice will need to be published in the paper looking toward a possible hearing in August. The only deadline at this point is December 31, 2015 when the public comment and EID phase should be completed.
- B) NPDES Compliance Schedule – DEQ has provided a compliance schedule that gives the City little wiggle room. Russ provided some comments on potential changes to the schedule. See Engineer Report.

MAYOR REPORT:

- A) Notus/Parma Contract – Mayor reported that the contract is still sitting on his desk with no action taken and therefore, no update.

2015-2016 BUDGET:

Keith Vickers moved to tentatively approve the 3rd draft budget presented by the City Clerk, Angie Mejia. Vernena Jorgensen seconded the motion, motion carried.

APPROVE BILLS:

Monthly bills totaled \$47,850.07. Angie Lee moved to approve the bills. Oney Eguia seconded the motion, motion carried.

ADJOURNMENT:

Tom Smith moved to adjourn at 10:06PM. Keith Vickers seconded the motion, motion carried.