Parma City Council
Regular Council Minutes
May 11, 2015

A Regular City Council Meeting was held on Monday, May 11, 2015 at 7:30pm at Parma City Hall.

PRESENT: Mayor Nathan Leigh, Council Members Keith Vickers, Jim Smith, Oney Eguia, Angie Lee, and Tom Smith

ABSENT: Doyle Fisher

OTHERS: Susan Buxton, City Attorney; Ken Steinhaus, Public Works Supervisor; Albert Erickson, Chief of Police; Garianne Goslin, Deputy City Clerk

VISITORS: Roseann Morgan, Lori Hudson, Vernena Jorgensen

Angie Lee moved to amend the Agenda to include the Notus Law Enforcement Contract, Surplus Property & AIC Water Rights Meetings. Jim Smith seconded the motion, motion carried.

MINUTES: The Minutes of the April 27, 2015 Regular Council Meeting were read for approval. Jim Smith moved for approval. Tom Smith seconded the motion, motion carried.

PUBLIC COMMENT: Roseann Morgan, joint property owner of 104 & 106 E Wendle Ave, explained that of the two parcels, both have water and sewer, but only one has a structure. Due to their fixed incomes, they are requesting that their water meter be removed. Council will take the document she submitted to the Deputy Clerk under advisement. The attorney will review it.

Lori Hudson, President of the Friends of the Library, requests to use the City Council Chambers are for a music and movement class on Tuesdays and Thursdays from 10:00-10:30 in the mornings on behalf of the Patricia Romanko Public Library. Council was in favor of putting the approval of this use on the June 8th Regular Council Meeting Agenda.

POLICE REPORT – CHIEF ERICKSON: Albert presented his report to Council. This month, they had a felony arrest for just over 3 ounces of methamphetamine during a traffic stop. They had very few problems during cleanup week and had some small repairs on their vehicles.

There were 270 calls for service, down from 283 in March. They also did security checks on 113 businesses. They responded to: 20 animal complaints, 4 were impounded, most complaints due to cattle loose on the Southside, 6 battery complaints, 4 drug offense, 1 child abuse, 6 DUI, 5 ordinance violations, 1 weapons offense, 4 traffic accidents and 12 warrants were served.

There were 30 citations for 12 violations including: 9 DWP, 6 drug offense, 2 fail to purchase DL, and 1 speed. Sixty-two dog licenses have been sold. There are no full-time openings.

The monument is finally done! Sealant will go on them just before the dedication ceremony on the morning of Monday, May 25th at 10:30AM. Invitations will go out tomorrow.

Keith Vickers asked what "plugging away at Ordinance violations as time allows" means. Chief explained that more pressing calls take precedence but that they are working on the "spider" house and another house on Parma Rd.

PUBLIC WORKS REPORT – KEN STEINHAUS: Ken presented his report to Council. Public Works has been really busy with the pool. They poured concrete for the heat pumps. The electrical is ready. They rebuilt a valve on one of the filters,

They graded 2nd St and put down pitrun where the big trucks are driving over it constantly. They've crack-sealed and filled a couple of gopher runs by the airport. The summer kid has trapped about 30 gophers so far. The Dept of Aviation also completed their annual inspection. There were a couple of minor issues but the final report was good. The County graded the road today. Staff will put some more pitrun down. The electrician got the lights fixed on the main floor of the Library.

The staff has fixed several sprinklers and set timers for irrigating the parks. They've begun to regularly trim and mow. Keith Vickers asked if Ken was aware of the water running over the valve box at the restroom in the park by the playground. Ken informed him that there is no electrical in that box but will look into redirecting the water.

They disked the RI beds and got a couple of bad samples. Ken spoke with Russell Brooks about it and determined the cause. They ran another test afterwards and it came back good. Ken will have to explain to EPA what happened and how they plan to remedy the problem.

There's a sewer problem at Boys Better Burgers with a combination of orangeburg and PVC pipe. City Cleanup week saw only 3 dumpsters filled this year versus 5 last year. Williams Hill has skeleton weed. The chemicals for this are expensive and they are spreading it very carefully.

Staff looked at the ceiling in City Hall and will try to do some repairs now that the weather is drying up. They read meters and did shut-offs. Shut-offs are running about average at approximately 3%.

ATTORNEY REPORT – SUSAN BUXTON:

A) Continuation of Resolution 2015-5: Water Fee Increase

Jill Holinka reworked Exhibit A as requested by Council. Keith Vickers moved to adopt Resolution 2015-5. Angie Lee seconded the motion, motion carried by roll call: Tom Smith – yes, Keith Vickers – yes, Jim Smith – yes, Angie Lee – yes, Oney Eguia – yes, Doyle Fisher – absent.

B) Parking Fees Resolution 2015-7

This is the policy establishing fines for parking violations. Section 3 sets out the rates. Council agreed to hold a Public Hearing to establish the fees at 7:00PM on Monday, June 8th, 2015. Council believes the fees in the Resolution are reasonable.

C) AIC Water Rights

There is a new memorandum dealing with applications for water rights from Municipalities. There will be a meeting with AIC where Susan will be representing the small cities in preventing the curtailment of water rights by larger entities, some of which are private companies. She and Ken will review what water rights the City currently has and determine if more should be applied for.

HOLD HARMLESS AGREEMENT – 307 E WENDLE:
Susan has reviewed the document. It has not been signed and returned. Garianne Goslin gave an update. She has been in contact with Jeff Williams, the realtor involved in the sale of the property. Idaho Housing and Finance wants the new owner to sign it. One potential sale has fallen through but another individual is in process to purchase it. This sale of the property is expected to close on June 1, 2015. She has updated the agreement with the new name and has sent it to Mr. Williams to be returned as soon as they sale closes.

Jim Smith moved to approve the form and allow Mayor Leigh to sign the Hold Harmless & Indemnification agreement for 307 E. Wendle and the new owner, Rory Breach. Oney Eguia seconded the motion, motion carried.

APPROVE AUDIT REPORT:
The report was issued by Jo Bolen at the last Council Meeting. Angie Lee moved to approve the audit report for 2014/15 as presented. Keith Vickers seconded the motion, motion carried.

APPROVE BEER/WINE LICENSE – THE SMOKE SHOP: Mr. Craft has not turned in his paperwork for this permit. Signs on the front door of his business indicate that they are closed indefinitely.

MAYOR REPORT:

A. Part-time Office Employee: Mayor Leigh expressed the need for part-time assistance in the Clerk's office. Staff are prepared to move forward with the hiring process upon approval of the City Council. Council asked Garianne what the job description would include. The assistant would assist with shut-offs, entering payments, filing, records retention. This would also allow for both her and Angie to attend necessary trainings without shutting City Hall down for days at a time. An ad will be placed in this week's paper. Applicants must be local and available on a moment's notice. Jim Smith moved to approve the hire of a part-time employee at $10.00 for up to 19 hours per week with close monitoring of hours. Keith Vickers seconded the motion, motion carried.

B. Notus Law Enforcement Contract: The contract that was presented is incorrect and will be held over to another meeting.
C. Surplus Property – Street Sweeper: The purchase of the new street sweeper leaves the old sweeper as surplus property. Some have expressed interest in it for parts. Keith Vickers moved to put the old street sweeper up to the bidding process with advertising in the local paper. Jim Smith seconded, motion carried.

APPROVE BILLS:
Monthly bills totaled $71,019.89, including the $39,800 for the new Street Sweeper that was previously approved by Council. Jim Smith moved to approve the bills. Oney Eguia seconded the motion, motion carried.

EXECUTIVE SESSION IDAHO CODE 67-2345 (1)(f)

EXECUTIVE SESSION: Motion was made by Oney Eguia to enter into Executive Session at 8:50PM as provided in Title 67-2345 (1)(f), pending litigation: Phelps, Flowers, Allender, Chavez. Tom Smith seconded the motion, motion carried by roll call: Tom Smith – yes, Keith Vickers – yes, Jim Smith – yes, Angie Lee – yes, Oney Eguia – yes, Doyle Fisher – absent.

Executive Session adjourned at 9:10PM. No action was taken.

ADJOURNMENT:
Angie Lee moved to adjourn at 9:11PM. Keith Vickers seconded the motion, motion carried.