

City Council Public Hearing
Minutes
April 13, 2015

A City Council Public Hearing held on Monday, April 13, 2015 at 6:30pm at Parma City Hall.

PRESENT: Mayor Nathan Leigh, Council Members Keith Vickers, Jim Smith, Doyle Fisher, and Tom Smith, Oney Eguia

ABSENT: Angie Lee

OTHERS: Jill Holinka, City Attorney; Russell Brooks, City Engineer, Ken Steinhaus, Public Works Supervisor; Albert Erickson, Chief of Police; Angie Mejia, City Clerk/Treasurer, Richard & Lori Hudson

Public Hearing is being held to consider imposition of water and sewer rate fee increase. Mayor Leigh went through information for the public of how water and sewer accounts are sustained and when the rates were last raised. Additionally, Mayor Leigh covered the need for funds to upgrade/maintain these systems, infrastructure, etc.

PUBLIC COMMENT: Mr. Richard Hudson asked if the rates would be sufficient for the City and is in favor of the rate increase. His concern is the future costs to the City due to the requirements regarding the discharge of wastewater and maintenance of the current infrastructure. He asked who is responsible for locating funds to assist with upgrades. Mayor Leigh explained that the City is in touch with various agencies and that staff looks for opportunities.

Councilman Fisher pointed out that the Council has had these increases in mind for several months trying to weigh the needs of the City versus the ability of its residents to pay the increase. He believes that the Council needs to consider the funds in these accounts annually and determine the need for annual increases at the 5% allowed by law.

Russell Brooks pointed out that the City has been working closely with organizations like COMPASS to bring grant dollars into the City to assist with costs. Many projects do not have a deadline like the wastewater issues the City is currently facing. The current sewer system is at its original 20-year capacity. The hook-up fee is intended assist the City in future improvements.

Councilman Oney Eguia arrived at 6:52pm during public comment.

There was no further public comment.

Public hearing remained open until 7:30pm without further comment.

Jim Smith moved to close the public hearing. Doyle Fisher seconded the motion, motion carried. Public hearing closed at 7:30pm.

Parma City Council
Regular Council Minutes
April 13, 2015

A Regular City Council Meeting was held on Monday, April 13, 2015 at 7:30pm at Parma City Hall.

PRESENT: Mayor Nathan Leigh, Council Members Keith Vickers, Jim Smith, Oney Eguia, Doyle Fisher, Angie Lee, and Tom Smith

ABSENT: None

OTHERS: Jill Holinka, City Attorney; Russell Brooks, City Engineer; Ken Steinhaus, Public Works Supervisor; Albert Erickson, Chief of Police; Angie Mejia, City Clerk/Treasurer

VISITORS: Richard Hudson, Lori Hudson, Beth Campbell

MINUTES: The Minutes of the March 2, 2015 Special Council Meeting and March 23, 2015 Regular Council Meeting were read for approval. Tom Smith moved for approval. Angie Lee seconded the motion, motion carried.

PUBLIC COMMENT: None

POLICE REPORT – CHIEF ERICKSON: Albert presented his report to Council. This month there were too many Child Abuse and Neglect calls. Chief Erickson wanted Council to be aware how much time each offense listed in his reports take. A DUI can take 6 hours in total. The Child Abuse and Neglect calls vary depending on the number of victims. These don't include court time.

Chief discussed how the Police Department phone works and issues that come with it. If someone calls, please leave a message or the call won't be returned. If dispatch answers, leave a message. The message will be forwarded to the on-duty officer. There were 37+ burn permits issued in the last month.

There were 283 calls for service, up from 215 in February. They also did security checks on 120 businesses. They responded to: 15 animal complaints, 12 were impounded, 7 euthanized due to their vicious nature, 6 battery complaints, 7 drug offense, 2 child abuse, 3 DUI, 7 ordinance violations, 2 weapons offenses (one in the park next to City Hall), 4 traffic accident and 11 warrants were served.

There were 38 citations for 20 violations including: 8 DWP, 1 drug offense, 5 fail to purchase DL, and 4 speed. Sixty dog licenses have been sold. There are no full-time openings.

PUBLIC WORKS REPORT – KEN STEINHAUS: Ken presented his report to Council. The crew has been busy with 15 days of vacation and 3 days of sick leave (2 due to his back) used by Public Works staff.

Ken has been keeping up on phosphorus things. DMR's for March and April have been completed. He has gone through the Facility Plan with Russell Brooks. He spent time with both Keith and Doyle looking at storm drains. Samples for water and wastewater came out good. Turned on several meters for the returning snowbirds. Staff completed shut offs and meter reads. They fixed a leak at 3rd & Stockton that was too soft to fix during the winter. Another leak at 6th & Fisk was fixed. Ken met with a contractor at 7th & Bates due to several complaints from residents who insisted the issue was a City matter. It was confirmed that it was the property owners issue. A couple of water complaints were taken care of. Staff went over the quarterly tests for Well 12 and sent a copy to Russell Brooks. Many of the tests will be waived, reducing the overall costs of the testing by over half. Two more quarterlies will be required for arsenic.

Staff met with a Sensus representative to discuss cost estimates for meters, wands, and software for replacement/upgrade. The current meters are outdated and difficult to repair. Meters are made of plastic now instead of brass.

Staff conducted regular maintenance on equipment. They've had some complaints on the road at Stockton & 2nd. They worked on the road today. They've done several locates. Dozens of signs have been replaced. They've also been spraying.

He's been working with Jill Holinka on a couple of Hold Harmless agreements. Scott Jacobs and Zach Trillhaase went to their two-day CEU training for the year. Brett Laird has his for half-year. He and Ken will be going to a DEQ training soon.

They've worked on the parks, pool and restrooms. They hope to have the pool open for Memorial Day. There has been vandalism at Old Fort Boise Park. A urinal was kicked and broken and a shower door was torn off. Dump station at the RV pads was turned on. The hand-dryer for the men's restroom cost about \$600.

Ken met the new Library Director and went over some needs at the Library. An electrician was called to fix lighting. Pit run was dug up and hauled down by the airport.

He has been working with Ray Smith from MetroQuip regarding a used 2004 Sweeper that has new brooms, engine service, new fuel pump and other maintenance. The asking price started out at \$60,000 but he has negotiated it down to \$39,800, delivered. Ken asked them if giving them \$30,000 down in this budget year and the remaining in the next budget year would be negotiable. They agreed to talk further with City Council consent. Ken asked for City Council to approve the expenditure. Doyle Fisher asked if there was a warranty. The paper presented states that no warranty is available, expressed or implied. Keith Vickers moved to purchase the Sweeper if they'll meet the terms discussed. Oney Eguia seconded the motion. Jill Holinka addressed the motion stating that the item is not on the approved and legally posted Agenda and therefore, no action can be taken at this meeting. Council agreed to continue the discussion to the next Council Meeting for approval, but agreed that Ken should pursue the agreement with Council consent. Doyle Fisher asked Ken to see about getting a 30-day warranty.

CITY ATTORNEY REPORT – JILL HOLINKA:

A. Consideration of Resolution 2015-5 Water Increase Fee:

The Water increase rate had a few typos to correct. Jill gave a background on the need for the increase and asked Council if they want to raise the base rate by \$9 or the minimum monthly rate?

Council asked the difference between the base rate and the minimum rate. Angie Mejia explained that the base rate of \$13.65 is collected from properties where there is a meter but have no buildings and water is not being used. The \$1.58/per thousand is added to this amount to get the minimum rate paid by users who have a structure on their property and use the meter. Too simply increase the rate by \$9.00 does not work with the way the current formula works.

The City could leave the \$13.65 for the few properties with a meter that have no structure, increase the base rate by \$9.00 to \$27.39 for up to 4,000 gallons usage and retain the \$1.58 per thousand gallons above 4,000 gallons.

Removing the minimum volumetric rate would resolve the math issues. The Tables would need to be adjusted to account for what the Council originally intended. However, the City could lose money on the multi-unit structures and meters that are larger than the standard $\frac{3}{4}$ ".

Russell discussed another option of changing the base rate to \$21.07 and add the \$6.32 (minimum volumetric rate of \$1.58 per thousand for 4,000) to arrive at the monthly minimum. Jill, Russell, Angie, and Garianne will look at the numbers to determine whether or not removing the minimum volumetric rate will reduce revenue overall in the long-term.

Continue for next meeting.

B. Consideration of Resolution 2015-6 Sewer Increase Fee:

Jill presented Council with the Sewer increase first and explained how the rate was determined. The total amounts in Table 1 and Table 4 on sewer are incorrect. These amounts will be adjusted from \$32.56 to \$52.56 on Table 1 and \$2,000 to \$4,000 on Table 4 and a clean original will be provided before signing. Doyle Fisher moved to approve resolution 2015-6 with the corrections. Jim Smith seconded the motion, motion carried by roll call vote: Keith Vickers - yes, Jim Smith - yes, Oney Eguia - yes, Doyle Fisher - yes, Angie Lee - yes, and Tom Smith - yes.

C. Resolution 2015-7, Library Surplus:

After consulting legal, it was determined that the Library Board can handle the Library Surplus and that there is no need for Council action.

RIEDESEL ENGINEERING PAVEMENT MAINTENANCE PROJECT AGREEMENT:

A copy was distributed at the last meeting for consideration. Legal reviewed the contract and made some adjustments. Riedesel Engineering is in agreement with the changes. Mayor Leigh asked that Council approve the agreement pending attorney approval. Keith Vickers moved to approve the Pavement Maintenance Project Agreement with Riedesel pending final attorney approval. Jim Smith seconded the motion, motion carried.

MAYOR REPORT

A. OFB Days Request: They have asked that tables from the park be moved to the school for the day. There is currently no place on the school grounds for seating. They will move them. Council was agreeable.

B. Update on 3 Grant Submittals

Removal of trees grant on Grove Avenue between 6th and 7th: It has passed the first committee and has two more to go. Final approval should come in mid-May.

Grant for Comp Plan review for P & Z: Jill has been involved in this process. It will allow assistance with the Planning & Zoning Commission to update the Comprehensive Plan. The only match would be in-kind.

Storm water project through COMPASS: This project would route some of the city's storm water out of the sewer ponds. This process could take a couple of years.

C. Park Improvement: The bridge should go in in the next couple weeks. Parma Post & Pole and CPS will supply the tables once bridge is done.

D. Library Update – Jim Smith

Councilman Smith submitted the name of Linda McMillan for consideration for the Library Board. Jim Smith moved to approve her addition to the Library Board. Tom Smith seconded the motion, motion carried.

The Friends of the Library will be a volunteer part of the Library to help with story time, bake sale & other projects for the Library. Glenys Rasmussen is still in the process of getting all the members selected.

Mayor Leigh also pointed out that there are additional materials in the Council packets for their consideration including the newest Audit for FY end September 30, 2014. Jo Bolen will attend the next Council meeting to answer any questions.

There is also a class put on by the Idaho Chapter of PRIMA that would be beneficial to all Council members. The course will cover Open Meeting Laws and other things that members of government should be aware of. He encourages attendance by all who can attend. It will be on May 4th in Boise.

MONTHLY BILLS: Monthly bills totaled \$30,999.20. Jim Smith moved to approve the bills. Tom Smith seconded the motion, motion carried.

ADJOURNMENT:

Keith Vickers moved to adjourn at 9:30pm. Angie Lee seconded the motion, motion carried.